

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET

**Minutes from the Meeting of the Cabinet held on Wednesday, 19th August, 2020
at 3.00 pm via a Remote Meeting on Zoom and available for the public to
view on WestNorfolkBC on You Tube - Zoom and You Tube**

PRESENT: Councillor B Long (Chair)
Councillors R Blunt, P Gidney, P Kunes, G Middleton and E Nockolds

Apologies for absence were received from Councillors A Lawrence

CAB144 MINUTES

RESOLVED: The minutes of the meeting held on 30 June 2020 were agreed as a correct record and signed by the Chair.

CAB145 URGENT BUSINESS

None

CAB146 DECLARATIONS OF INTEREST

None

CAB147 CHAIR'S CORRESPONDENCE

None

CAB148 MEMBERS PRESENT UNDER STANDING ORDER 34

The following Councillors attended under Standing Order 34:

Councillors C Morley, T Parish, J Rust, A Ryves and M de Whalley

CAB149 CALLED IN MATTERS

None permitted.

CAB150 FORWARD DECISIONS

The forward decision list was noted.

CAB151 MATTERS REFERRED TO CABINET FROM OTHER BODIES

Any referrals from other bodies were included in the reports.

CAB152 **COMMUNITY INFRASTRUCTURE LEVY (CIL) - PROPOSED GOVERNANCE AND SPENDING ARRANGEMENTS**

[Click here to view the recording of this item on You Tube](#)

The Planning Policy Manager presented the report of the CIL Governance and Spending Task Group and the Regeneration and Development Panel. The report proposed a scheme for allocating funds collected through the CIL and a final version of the proposed priorities and detail for the implementation of the scheme were presented for the Cabinet to agree.

Under standing order 34 Councillor Parish, Chair of the CIL Working Group in speaking in support of the report stressed that all elements of it had been agreed unanimously by members of the working group, and it had been supported by the Regeneration and Development Panel. He commented that the Task Group had indicated that they would wish to monitor its implementation.

It was acknowledged that monitoring would be carried out by the Panel so the issue of the working group continuing would be a matter for the Panel to decide.

Councillor Parish also commented on the role of the CIL spending panel as he saw it that the panel would consider the local and community projects and Cabinet members the strategic ones.

Under standing order 34 Councillor Morley suggested that the Panel may wish to test the algorithm when monitoring it.

In discussing the proposals Cabinet agreed that the following points should be included with the final wording to be delegated to officers in consultation with the Cabinet Member for Development:

- that any groups applying for funding should be properly constituted.
- That the wording requiring match funding be amended to “ideally should be match funded”. This would permit the deciding body to make any final decisions.

Cabinet also agreed that it should review its operation after a year of operation.

The Cabinet acknowledged the work of and thanked the Task Group.

RESOLVED:

- 1) That the arrangements in the CIL Governance and Spending document attached as Appendix 1 to the report be agreed with the following amendments,
 - Wording to state that applications for schemes should be submitted by properly constituted groups
 - That the reference to the requirement to be fully match funded for schemes in excess of £50,000 be changed to “ideally, should be significantly match funded”.

- 2) That the final wording be delegated to the Planning Policy Manager in consultation with the Cabinet Member for Development.
- 3) That Cabinet agrees the Terms of Reference for the operation of a CIL Spending Panel as set out in Appendix 3 of the report subject to the above.
- 4) That Cabinet review the arrangements after a year of operation.
- 5) That the CIL Task Group be thanked for the work carried out on the scheme.

Reason for Decision

- 1) To ensure that Cabinet agree to adopt the arrangements in the CIL Governance and Spending document attached as Appendix 1.
- 2) That Cabinet agrees the Terms of Reference for the operation of a CIL Spending Panel as at Appendix 3.
- 3) To ensure that monies allocated are distributed to properly constituted bodies, and to ensure key proposals were not set aside due to problems with match funding.

CAB153 REVENUE OUTTURN 2019/20

[Click here to view the recording of this item on You Tube](#)

The Assistant Director Resources presented the report which set out in summary the revenue outturn 2019/2020 for the Council. The report showed details of the major differences between actual costs/income compared to the revised estimates for 2019/2020 reported in February 2020 monitoring.

The accounts showed the Borough's spend £19,112,062 which was £61,294 less than the revised position following February monitoring for 2019/20. This saving would be held within the General Fund Reserve balance that would be carried forward to 2020/2021.

The report explained that the Council's continuing strategy was to identify budget savings in year, as part of the monitoring process and at year end. These savings were then transferred to the General Fund Reserve balance for use in future years.

RESOLVED:

1. That the draft revenue outturn for 2019/2020 (section 2) be noted
2. That the amendments to the Earmarked Reserves policy (Section 4) be agreed.

Reason for Decision

To approve the draft revenue outturn for 2019/2020 of the Council.

CAB154 CAPITAL PROGRAMME AND RESOURCES 2019 - 2024 - OUTTURN

[Click here to view the recording of this item on You Tube](#)

The Assistant Director Resources presented the report which provided details of the outturn of the 2019/2020 capital programme and outlined amendments and rephrasing to the spending on schemes, revising the programme for 2019/2024. The capital programme outturn for 2019/2020 totalled £23,178,541 (£26,938,337 including Exempt and Capital Loans) against an approved budget of £25,622,560 (£30,431,860 including Exempt and Capital Loans). The report explained that it had been necessary to rephrase a total of £5,439,860 (£6,489,190 including Exempt) of scheme costs to future years. Useable capital receipts generated in the year totalled £23,255,099. The capital resources available to fund expenditure in 2019/2020 were detailed in section 3 of the report.

In debating the report, Councillor Gidney made reference to another scheme he may wish to include at a later date.

The Chair thanked the Finance Team for the report.

RESOLVED:

1. That the outturn of the capital programme for 2019/2020 of £26,938,337 be noted;
2. That the financing arrangements for the 2019/2020 capital programme be noted;
3. That the revised 2019/2024 capital programme and financing as detailed in the report be agreed.

Reason for Decision

To report the outturn 2019/2020 for the Capital Programme and update members on capital spending and resources for 2020/2024.

CAB155 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

CAB156 KING'S LYNN TOWN DEAL - ACCELERATED FUNDING

Councillor Long reminded Members that for this item, due to the tight timescales set around submission and responses to Government, under standing order 34 he was permitting questions to be asked on this report, rather than only statements as with other items.

Councillor Middleton presented the report which detailed two proposals submitted to the Government under the Town Deal Accelerated Funding with the deadline for submission by 14th August 2020. The criteria for projects

under this fund had to be in line with the Towns Fund Intervention Framework and demonstrate they could be delivered with funding spent by 31st March 2021. The two proposed projects submitted met the criteria and were expected to deliver new learning opportunities and an enhanced public realm to support the safe reopening of the town centre.

Duncan Hall, Assistant Director explained to Members that the proposals had been considered and approved by the Town Deal Board. He informed Members that it was hoped to hear decisions by mid September.

Under standing order 34 Councillor Rust posed a number of questions around the detail of membership and timing of Town Board meetings and the detail of the proposals being put forward. These questions were responded to by Cabinet Members and officers.

Under standing order 34 Councillor de Whalley posed questions around the extent of the boundaries of the Town Board, to which it was agreed that the Assistant Director would liaise outside of the meeting. It was also confirmed that this was not within the remit of the King's Lynn Area Consultative Committee. He asked a question on the future funding which was responded to.

Under standing order 34, Councillor Morley stated support of the proposals, and asked for clarification on whether the Tourism support funding pot was supporting the public realm work, to which it confirmed it was not.

Cabinet Members expressed their support of the proposals.

RESOLVED:

1. That the submission made by the deadline of 14 August 2020 to Government of two projects as detailed in section 2 of the report be approved
2. That authority be delegated to the Chief Executive in consultation with the Leader and Portfolio Holder for Business Development to finalise the submission in accordance with any additional requirements from Government.
3. That if the submission is successful in respect of the project as detailed in section 3 of the report, delegated authority be granted to the Chief Executive to authorise the provision of the funding to the project partner(s) following the satisfactory completion of due diligence checks in consultation with the Section 151 Officer and the negotiation of the necessary legal and funding agreements with Government and project partner(s) in consultation with the Monitoring Officer.
4. That if the submission is successful in respect of the project as detailed in section 4 of the report, delegated authority be granted to the Chief Executive to authorise the use of the funds towards this project.

Reason for Decision

To allow the Council to secure and use grant funding stream to support early delivery of the priorities emerging in the Town Investment Plan for King's Lynn and contribute to the Recovery Plan in response to the Coronavirus pandemic.

The meeting closed at 4.32 pm